



<b>Position Title:</b>	<b>East Gippsland Art Gallery Arts Therapist</b>
<b>Position Status:</b>	<b>Limited Term Employment – 12 months</b>
<b>Pay</b>	<b>\$55 per hour + Superannuation 14 hours a week</b>
<b>Location:</b>	<b>East Gippsland</b>
<b>Enquiries:</b>	<b>Crystal Stubbs – Director</b>  <b>(03) 5153 1988   <a href="mailto:director@eastgippslandartgallery.org.au">director@eastgippslandartgallery.org.au</a></b>

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East Gippsland Art Gallery works with communities to provide arts that nurture and stimulate expressions of individuality and wellbeing.

We have a limited tenured position for a Qualified Art Therapist who has extensive experience in group work and working in rural and remote settings.

This position requires the delivery of weekly workshops in bushfire-affected locations across East Gippsland.

As an Art Therapist you'll use art as a medium to enable participants to communicate in a safe environment. Learning aspects of visual arts that will help work through negative thoughts and emotions, helping bushfire-affected people who struggle to express their feelings verbally to confront difficult issues, reflect, and gain confidence and self.

This position is made possible through the Victorian State Government Department of Health.

#### **TYPICAL ACTIVITIES IN THE ROLE INCLUDE**

- Planning and facilitating arts therapy programs.
- Meeting participants and arranging activities and sessions.
- Listening to participants and advising them on suitable activities.
- Organising and carrying out group workshops.
- Have knowledge of evaluating to provide data for reporting requirements.
- Have excellent communication skills and the ability to coordinate with local community providers to organise and to facilitate their sessions.
- Build relationships with community groups and health organisations.

#### **JOB ENVIRONMENT**

- 14-hour week



- \$55 hour
- Flexible working time to suit the operational need of the position.
- Some out of business hours work may be necessary.
- This position requires you to deliver programs across East Gippsland

## ORGANISATIONAL RELATIONSHIP

- Reports to: Director
- Internal Liaisons: Administration and Creative Directions Coordinator  
Arts Communications Officer  
Arts Learning Coordinator  
Gallery volunteers  
EGSC staff as required.
- External Liaisons: Medical professionals  
Healthcare professionals  
Education services  
Social services  
Community Groups  
and prison and probation services if needed.

## APPLICANTS MUST HAVE THE FOLLOWING

- Arts therapy qualification
- Experience working as an arts therapist.
- Skills and knowledge in relation to creating, engaging, and working in a group environment.
- Knowledge of a broad range of visual arts mediums.
- Computer operation skills enabling creation and distribution of information by electronic means.
- Proven writing ability.
- A current working with children check.
- A current Police check. This can be obtained when employed.
- A full Victorian driver's licence.
- Access to a vehicle with comprehensive insurance to travel independently to remote rural settings of East Gippsland to deliver group art therapy sessions.

## ACCOUNTABILITY AND EXTENT OF AUTHORITY

The Arts Therapist is directly responsible for the following:

- Follow safe work practices, procedures, instructions, and rules.



- Perform all duties in a manner that ensures personal health and safety during the delivery of workshops.
- Report all incidents.
- Participate in ongoing training if required.
- Prepare a brief annual report for the EGAG AGM and subsequent Victorian State Government and EGSC acquittals.
- Assist with reporting against any grants received from individual, corporate and government agencies in relation to the Arts Therapy Program.
- Required to prepare qualitative and quantitative reports on the Arts Therapy Program as required.

## MANAGEMENT SKILLS

- Motivation to work unsupervised.
- Capable of working to tight schedules.
- Able to initiate, develop and follow through to completion program elements.

## APPLICATIONS

### 1. Please include the following information:

- Personal details (telephone number, email, and postal address).
- Cover letter that includes your knowledge/understanding, abilities, and skills relevant to the position.
- Employment history including full details of prior experience and present position.
- Details of formal qualifications (including date of issue).
- Recent references or details of referees who may be contacted.

### 3. Applications to be addressed to:

Attention:

Crystal Stubbs  
East Gippsland Art Gallery  
2 Nicholson Street  
Bairnsdale VIC 3875

or

[director@eastgippslandartgallery.org.au](mailto:director@eastgippslandartgallery.org.au)